

REF:GM(P)/CAC/CONT-05/Cockpit Crew/KHI-LHE-ISB/18

M/S____

Sub: **Hiring of Transport Services for Cockpit Crew at KHI –LHI-ISB Station**

Dear Sirs,

We are pleased to invite your sealed tenders for the Contract mentioned above. In case of more than one schedule separate tender for each schedule should be furnished. The terms & conditions of the tender/ supplies are given below:-

A) **SUBMISSION OF TENDER**

1. You are required to send your tenders addressed to General Manager Procurement, PIA Procurement & Logistics Building JIAP Karachi latest by **22-10-2018 by 1030Hrs.** The tenders may be dropped in the tender box marked as “Tender Box Commercial Purchases” placed at the entrance of the PIA Procurement & Logistics Building latest by 10:30 hours on the specified date. You may also send your tenders through registered A/D mail addressed to General Manager Procurement, which must reach before the closing date and time mentioned above. **Tenders will be opened at 11:00 hours** the same day in the presence of tenderers.

2. Tenders received after stipulated date & times shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Procurement in this respect shall be final and binding.

3. Bidders are required to submit a Pay Order of Rs.3000/- (Non-Refundable) as tender fees along with Technical Proposal (Local Bidders).

B) **EARNEST MONEY** (Local Bidders)

The Tender should be accompanied a Pay Order payable (valid for 90 days from the date of tender opening) equivalent to 2 % of total bid value in the name of M/S PAKISTAN INTERNATIONAL AIRLINES as interest free Earnest Money (Refundable). Earnest Money in any other shape shall not be accepted. Earnest / Security Money deposited against a running contract (s) purchase orders(s) shall not be transferable as earnest money for any other tender. All tenders without Earnest Money shall not be considered.

C) **SECURITY DEPOSIT** (Local Bidders)

The successful tenderer upon award of Contract / Purchase Order will be required to furnish security deposit (pay order) in the amount equivalent to 5% of total tender value stated in the Letter of Acceptance as interest free Security deposit and to remain valid 3-months after the expiry period of the Contract. The Earnest Money already held can be converted into Security Deposit and balance amount if any shall be deposited as above

D) **PREPARATION OF TENDER** “Single Stage Two Envelope Basis”

The BID (Tender) submitted shall comprise of a single package containing two sealed envelopes, each envelope shall be marked and will contain “FINANCIAL” and “TECHNICAL” proposal.

On the given tender opening date only “Technical Proposal” will be opened in the presence of tenderers available.

The “Financial Proposal” shall be shown to the parties but will be retained with PIA without being opened.

After Technical Evaluation of the received Technical Proposals, Financial Proposals will be opened publicly at the date, time & venue to be announced and will be communicated to the bidders in advance.

PIA will open the “Financial Proposals” publicly of the parties whose Technical Proposals have been found acceptable.

Financial Proposals of the technically not-acceptable bids shall be returned *un-opened* to the respective bidders.

E) PREPARATION OF TENDER - TECHNICAL PROPOSAL:

All mandatory requirements are given in the schedule

Please give all the available technical details of the items offered by you, supported with the technical literature, brochure, drawings and pictures, client list details, authorization certificates etc.

BIDS / Tenders / Technical Proposal received shall be evaluated in accordance with the given technical specifications.

PIA’s requirements with Technical Specifications are given.

Bidders MUST:

Be registered with Sales Tax Authorities. (Please attach copy of Registration Certificate).

Quote Rates, GST, and other taxes separately.

Bid on Prescribed Performa issued by PIACL.

Affix the company seal on all tender documents.

Mention clearly Tender Reference on TOP RIGHT CORNER OF PROPERLY SEALED ENVELOPE, BEARING COMPANY’S STAMP

F) PREPARATION OF TENDER – FINANCIAL PROPOSAL

The tenders should be enclosed in double cover. The inner cover should be sealed having enclosed the following documents:

Schedule “A” duly filled in, signed and sealed.

Original Pay Order for Earnest Money.

Undertaking on Rs. 100/= above non-judicial Stamp Paper duly signed and stamped by a Public Notary Oath Commissioner.

The outer cover should bear address of the General Manager Contracts & Agreements, PIA P&L Building, Karachi Airport and reference number of the tender with opening date of tender.

All information about the services /material proposed to be supplied must be given as required in the schedule to tender.

G) PRICES

a) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.

b) The Prices must be stated both in words and figures. Additional information, if any must be linked with entries on the Schedule to Tender.

c) Offers must be valid for 90 days.

H) Duration of Contract

Contract will be awarded for the period 03 years.

General Manager Procurement

Address: Supply Chain Management,

PIA Head Office, Karachi.

Ph: 021 9904-4423- 3081, 9904 4101

Email: khijzpk@piac.aero contract.administration@piac.aero

Enclosed: *Schedule A*

SLA Draft

Evaluation Criteria

Integrity Pact

Undertaking to Execute the Contract

DRAFT AGREEMENT**Cockpit Crew (2018)**

This AGREEMENT is made on this _____ day of _____ 2018 BETWEEN **Pakistan International Airlines Corporation Limited** (“PIACL”) a public limited company incorporated and governed under the laws of the Pakistan having its head office at PIA Building, Karachi Airport, Karachi. (hereinafter referred as “PIA”) (which expression shall include the successors, legal representative and permitted assigns) And M/S. _____ (herein after referred to as “CONTRACTOR” which expression shall include his partners, legal representative, heirs, successors and assign) of the Other Part.

The PIA and the Contractor may individually be referred to as a “Party” and collectively be referred to as “parties” respectively as the context of this agreement requires.

WHEREAS PIA invite tenders to hire _____ vehicle of **2017** model & Brand New Latest model or 03years old reconditioned vehicles (herein after individually and collectively called the “Vehicle or Vehicles”) for transportation (Pickup Drop) of entire **Cockpit Crew, Cockpit Crew simulator training & Flight Engineers at Karachi, Lahore & Islamabad** station.

WHEREAS the Contractor has offered the required Vehicles of (**Toyota Hi-Ace Brand New zero meter OR Toyota Hi-Ace Vans Reconditioned, model 2015 and above, unregistered and 2017 Model 1300cc Cars (Toyota Corolla GLI / Honda City)**) to PIA as per schedule attached on the terms and conditions appearing herein after. Whereas PIA has accepted the above offer.

NOW, THIS DEED WITNESSED AS UNDER**ARTICLE 1:****SCOPE OF THE AGREEMENT**

- 1.1 The contractor shall provide specified vehicles, with dual A/C system, equipped with tracker system, described in schedule attached herewith and made an integral part hereof to PIACL on its demand at **Karachi, Lahore & Islamabad** Station for pickup and drop of entire Cockpit Crew, Simulator training, Flight Engineers on duty of the PIA.

ARTICLE -2**TERMS OF THE AGREEMENT**

- 2.1 This Agreement shall be valid for a period of Three (03) year commencing from _____ and expiring on _____, provided that PIA may in its sole discretion increase the contract period (Fifteen) 15 days before its expiry on the same terms & Conditions.
- 2.2 This Agreement may be terminated by either party by giving to the other a notice in writing of three (03) months (90 days) as provided hereunder without assigning any reason there of.
- 2.3 Notwithstanding anything contained in this Agreement, PIA shall have the right to terminate this Agreement forthwith upon written notice which shall be served through Registered post or facsimile in case of any breach of Agreement by the Contractor and or any other reason as a consequence of which the contractor becomes incapable of performing its obligations.

- 2.4 PIACL reserve the right to modify, extend, amend, cancel, minimize or add Vehicles as may be prescribed by the In-charge MT /General Manger MT PIA if any required, the contractor shall be liable act upon the requirement of PIA and provide the additional vehicles of the same specification on same rates terms and conditions for above mentioned requirement of PIA or decrease the number of vehicles.

ARTICLE-3

NOTICES

- 3.1 All Notices for the termination of the Agreement shall be served in writing through Registered A/D post, on the official letter head bearing the signatures and seal of the representatives of the party serving such notice. For the purpose of service of notice, the following shall be official address of the parties.

PAKISTAN INTERNATIONAL AIRLINE CORPORATION

Attention : General Manager (PC.)
PIA Head Office, Karachi Airport,
Karachi.
Copy: General Manager (M.T.)
PIA Head Office, Karachi Airport,
Karachi.

CONTRACTOR

Attention: _____

ARTICLE 4:

VARIATION AND AMENDMENT

- 4.1 This Agreement shall not be varied, modified, altered, amended or supplemented etc. except by the mutual consent of the parties in writing.

ARTICLE 5: CORRESPONDENCE:

- 5.1 The Contractor shall not correspond with or approach any officer, authority or person directly or indirectly, whether the staff and officer of PIACL or otherwise except the Manager MT/**General Manager (M.T.)/ General Manager (Procurement)** of PIACL regarding any matter arising out of this Agreement.

ARTICLE-6

CONDITION AND INSPECTION OF A/C VEHICLES

- 6.1 The contractor shall be under obligation to provide fully serviceable, roadworthy and technically sound condition Dual A/c Micro vans described in the attached schedule and any deviation in this regard shall be treated as breach/ violation of the Agreement by the contractor. The contactor shall be liable for payment of penalty @ **Rs.3,000/-** per vehicle per breach/violation in addition to any other right available to PIACL under this Agreement and / or any applicable law.
- 6.2 The General Manager MT, relevant In-Charge M T and or their nominee (s) shall have right to check the documents for the hired A/c Micro Vans and documents of their drivers in order to check their validity. Each driver must have a valid HTV/LTV driving license deployed to drive the vehicle. If an unlicensed driver is found driving A/c Hi-Ace Vans & Cars under this Agreement it shall be treated as breach of this Agreement. A Fine @ **Rs.3000/-** per occurrence shall be imposed on the Contractor for any such violation in addition to any other action against him as per this agreement or otherwise.

- 6.3 All Hi-Ace Vans & 1300cc Cars to be deployed and use by the contractor for the performance of its contractual obligation shall be inspected by PIACL In-Charge /Deputy General Manager Motor Transport at least seven days before the commencement of the operation. The contractor undertakes to make arrangement for such inspection and no Van (s) / Car(s) will be deployed for rendering transportation services without the clearance of the In-Charge Motor Transport. Contractor is also liable to arrange inspection of vehicles in the MT Section at respective station once in the end of every month.
- 6.4 No vehicle shall be put in operation without prior inspection and approval of the In-Charge MT/ MT Manager and any other representative may be nominated.

ARTICLE-7

OBLIGATIONS OF THE CONTRACTOR

- 7.1 The contractor shall provide Transportation/vehicles as per agreement and schedules attached thereto within 20 minutes of the demand made by the representative of PIACL for pickup and drop.
- 7.2 The contractor shall provide Dual A/C Micro Vans & 1300cc A/C Cars as per requirement of PIACL immediately upon arrival of each PIACL flight at Karachi, Lahore and Islamabad Airports within 20 minutes of arrival of Crew at parking area. In case of any delay beyond 30 minutes the contractor will be liable to pay penalty of Rs.5,000/- per van/car for five minutes delay and provision of Radio Cab to the concerned crew members in case of prolong delay. In addition to fine all the cost of alternate arrangement shall be borne by the contractor which shall be recovered through its pending bills or any other modes deemed appropriate by PIACL.
- 7.3 Transportation required as per agreement provided by the contractor shall be Brand New / Zero Meter Micro Vans or 03 years old reconditioned unregistered, fresh import & 2017 model A/C cars, registered in the name of contractor fully Dual Air conditioned, equipped with tracker system.
- 7.4 The staff deployed by the contractor for driving vehicles must wear uniform as specified by the PIACL at cost of the contractor. Uniform of driver shall not be similar to employees of PIACL. The driver should also assist the crew in baggage stowage for their domestic slip and international flights. (Only loading and off loading of van)
- 7.5 The contractor shall liable to pay all taxes as may be levied by federal Government, Provincial Government, CAA and any other local/municipal authority under this agreement or any services performed under this agreement and on vehicles used by contractor under this agreement.
- 7.6 All Vehicles provided by the contractor under this Agreement must be in one color specified by the PIACL or in PIACL Branding/Logo with visible marking on all vehicles as "Contractor Vehicles". All the cost under this clause shall be borne by the agreement and schedules attached thereto.
- 7.7 Scheduling staff required for detailing of vehicles for duty at each station at least 05 in number will be arranged and provided by the MT Section at the cost in term of salary Rs.22,000/- per month or any other benefits will be paid by the Contractor.
- 7.8 The contractor assures that at own cost, it will have its office with telephone at Karachi Lahore and Islamabad station and/or Airports for contact purpose and smooth provisioning of the transportation services to PIACL under this agreement.
- 7.9 The Contractor shall be liable to provide transport services for Cockpit Crew / Engineers of PIACL in terms of this Agreement without delay. In case of any delay in the departure of flight due to late pickup of Crew or engineers a fine of Rs.5,000/- per minute shall be imposed on the contractor in addition to other action permissible under this agreement or otherwise.

- 7.10** The contractor shall be required to display the contract number/email address in the vehicles provided by the MT section at the respective stations for resolution of any complaint arising in the provision of this service.
- 7.11 In case of any breakdown of any vehicle during operation a margin of 20 minutes may be given to the contractor for arranging similar alternative van. In case of alternative van arrives after said margin time then a fine of @**Rs.3,000/-** per incident will be imposed to the contractor in addition to any other penal action which PIACL may take to cure to loss of may damage including without limitation described under the provision of this agreement. The Contractor will immediately inform MT Section regarding status of vehicles halted in workshop for necessary repairing/maintenance work and also alternative arrangement to curtail the deficiency.
- 7.12 The contractor hereby undertakes that in the performance of the services hereunder it shall fully, comply with laws pertaining to employment and other matter and further undertakes to assume entire liabilities for the settlement of all claims resulting from and arising out from any injury of death or accident or otherwise at any time to its employees /agent engaged in the performance of services under this agreement.
- 7.13 The contractor hereby agrees that PIACL shall be entitled to recover the amount due against it any manner whatsoever under this agreement from any amount payable by PIA to contractor under this agreement or otherwise.
- 7.14 Apart from above applications, the contractor shall be liable to perform all other acts required under the Law and / or otherwise in connection with provisioning of transportation services under this agreement.
- 7.16 The driver shall not perform duty for more than **16 hours** in a shift at one time.
- 7.17 As per requirement in case of any mal functioning of vehicle Air conditioning System a penalty of **Rs.5,000/-** per van per occurrence will be imposed.
- 7.18 Contractor shall provide following documents of the drivers to Manager MT/ Briefing Officer. It shall be responsibility of the contractor not to change the driver for a definite period of time and in case of new driver is deployed, provision of documents of such driver as mentioned below to be submitted accordingly.
- a) **NIC Copy**
 - b) **Police Verification Copy**
 - c) **Valid Driving license Copy**
- 7.19 The Contractor shall be required to register its employees with EOBI, Social Security and other authorities as may be required under the law. The contractor shall further be required to pay all contributions to EOBI, Social Security and any other authority in respect of its employees as it may be required under the law.
- 7.20 Contractor is liable to arrange vehicles and make it operational within the time Limits stipulated in the Letter of Intent (LOI). In case of any delay in arranging of Vehicles a penalty of Rs.5,000/-per vehicle per day will be imposed on the Contractor which will be deducted from the earnest money and from the monthly bill.

ARTICLE 8:

SECURITY DEPOSIT

- 8.1 The Contractor shall deposit in cash / Pay Order a sum Rs._____ Equivalent to 10% of the total contract value as interest free security deposit 15 days before the execution of this Agreement with Finance Manager Head Office payment PIACL. This Agreement shall not enforce if the contractor failed to pay the security deposit at the time stipulated hereof. PIACL shall always have lien on this deposit to comply any recovery and amount in case the Contractor fails to comply with any provisions of this Agreement or any extension hereof, PIACL will refund the security deposit in full or after making necessary recoveries / adjustment of any liabilities that may have arisen out of this Agreement. In

addition to any other remedy available to PIACL under applicable laws. The interest free shall remain with PIACL upto 03 months after the termination of agreement or any extension thereof.

ARTICLE -9

Type of vehicle(s)

<p>Option : 1 Toyota Hi-ace Vans model 2018 Unregistered (Zero Meter)</p> <p>Option : 2 Toyota Hi-Ace Vans Reconditioned model 2015 and above unregistered & 1300cc Cars 2017 model (Toyota Corolla GLI/ Honda City)</p>
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ARTICLE 10:

PAYMENTS AND BILLING

10.1 In consideration of all transportation services provided under this Agreement, the Contractor shall be entitled to receive payment upon satisfactory performance of its Contractual obligations from PIACL as under :

Karachi. Rs. _____/- per month for **30** vehicles (**18 1300cc Cars + 12 Toyota Hi-Ace Vans**) (**30 Toyota Hi-Ace Reconditioned vans**) will be paid to the contractor against provision of vehicles with dual A/c System for pickup drop of Cockpit Crew, Engineers with maximum running of **300 Kms/vehicle /Day (24hrs basis)**.

Lahore. Rs. _____/- per month for **14** vehicles (**08 1300cc Cars + 06 Toyota Hi-Ace Vans**) (**14 Toyota Hi-Ace Reconditioned vans**) will be paid to the contractor against provision of vehicles with dual A/c System for pickup drop of Cockpit Crew, Engineers with maximum running of **215 Kms/vehicle /Day (24hrs basis)**.

Islamabad. Rs. _____/- per month for **20** Vehicles (**14 1300cc Cars + 08 Toyota Hi-Ace Vans**) (**22 Toyota Hi-Ace Reconditioned Vans**) will be paid to the contractor against provision of vehicles with dual A/c System for pickup drop of Cockpit Crew, Engineers with maximum running of **272 Kms/vehicle /Day (24hrs basis)**.

10.2 Average fuel consumption will be considered for calculation of fuel adjustment on increase / decrease rates of fuel as:

For Toyota Hi-Ace Vans 8Km per Liter (Diesel)

For Toyota Hi-Ace Vans 7Km per Liter (Petrol)

For 1300cc Cars 12km/Liter

10.3 In case of additional / Extra running Rs.20/Km will be paid to the contractor.

10.4 Fuel Rate per month is invited on the basis of average KM per month mentioned in the tender schedule, however payment to the contractor will be made on actual distance (KM) covered by the vehicles in a month duly certified by the user department /In-Charge / Manager Motor Transport.

- 10.5 The Contractor shall submit its monthly bill(s) before **2nd** of next month and payment to it shall be made within **15 days** of the receipt of the bill(s) after proper verification of receipt of services and after making adjustments of all dues recoverable from the contractor under this Agreement and or any other agreement.
- 10.6 The Contractor shall pay all type of taxes including tool tax, parking fees along with other taxes and duties arising out and or in connection with the services provided by it in the performances of its contractual obligations under this Agreement.
- 10.7 The adjustment of fuel price upward/downward will be effected accordingly. The diesel/petrol price was Rs._____ on the day of tender opening i.e_____.

ARTICLE 11:

INSURANCE INDEMNITY:

- 11.1 The Contractor shall at its own cost maintain and keep in force, during the validity of this Agreement or any extension hereof, full/ comprehensive insurance coverage for vehicles, drivers and other staff, employees of PIACL travelling on board the Contractor's vehicles and hired parties against any claims, including, but not limited to claims under Workmen Compensation Act, the Fatal Accidents Act and any other applicable Law. For any injury, loss or damage, including death, which may arise from the operation of Contractor vehicles under this Agreement.
- 11.2 The Contractor shall be solely responsible for and all times keep PIACL and / or its employees indemnified and hold harmless against all liabilities, losses, claims, demands, suites, actions and damages, whatsoever arising under any law to any person due to personal injury or death or otherwise whomsoever or any damage to or loss or destruction of any property directly or indirectly arising out of the performance of the contractual obligations by the Contractor, its employees/ agents under this Agreement.
- 11.3 In case of an accident involving death, personal injury or loss of property to any person not being PIACL employee, PIACL is not obligated to settle any claim in this regard, in such event PIACL shall be entitled to be reimbursed forthwith by the Contractor, PIACL shall further entitled to recover any amount paid by it in the settlement of any such claim from any amount or amount payable by it to the Contractor whether under this Agreement or otherwise.
- 11.4 In case the Contractor is required by PIACL to ply its vehicle during any riots, disturbances, agitation or public disturbances and as a result of such operations any vehicles of the Contractor used for discharging its obligations is damaged or destroyed, the Contractor shall not be entitled to be reimbursed by PIACL for the damage /loss it sustained as the same shall be covered by insurance maintained by Contactor.

ARTICLE-11

COORDINATOR

- 11.1 PIACL in its discretion may appoint from its employee's Coordinator(s) at Karachi, Lahore and Islamabad Airports and / or Motor Transport Officer who will Coordinate with the Contractor and also monitor the transportation services provided by the Contractor. The contractor shall be under obligation to cooperate with him for smooth and timely provisioning of services under this Agreement.

ARTICLE-12

NO BROKER.

- 12.1 It is understood and agreed that no Broker have participated in the bringing the parties together or in the negotiations, and preparation of this agreement and coordinator hereby warrants that price of the subject matter of this Agreement hereby has not been enhanced or increased to accommodate directly and or indirectly any commission of fee to any person or entity whomsoever. Contractor agrees to indemnify and hold harmless PIACL form and against all claims, demands, liabilities, damages, loses and judgment which may be suffered by accrued against, charged to or are recoverable form PIACL and which arises out of Contractor's action or negotiations with or in respect to Brokers/Agents.
- 12.2 Notwithstanding any thing contained herein above, in the event that at any future date it is established that such commission and / or fees of any kind have been made by Contractor to any Brokers and Agents or persons or entities whatsoever, such a sum shall be refundable immediately to PIACL without prejudice to any other, rights or remedies of PIACL.

ARTICLE 13:A

INSOLVENCY AND BREACH OF CONTRACT

- 13.1 Should the Contractor be adjudged insolvent or make or enter into any arrangement for composition with the creditors or be wound up either compulsorily or voluntarily or commit any breach of this Agreement (not herein specifically provided), PIACL shall, have the right to declare this agreement terminated forthwith in which case the Contractor shall be liable to the confiscation of the security deposit and to pay the PIACL for any extra expenses which it might incur but it shall not be entitled to any gain of compensation from PIACL.

ARTICLE 14: MISCELLANEOUS

- 14.1 This Agreement embodies the entire Agreement between the parties and supersedes all prior Agreement, understanding, and undertaking relating to the subject.
- 14.2 The contractor warrants that it is a bon a fide and independent legal entity, working in its own name accounts and acknowledges that this Agreement does not confer in any manner whatsoever upon it or any individual employed it, the status of any employee, worker officer agent or advisor of the corporation.
- 14.3 The Contractor shall not sublet, transfer or assign this agreement to any other party without the prior written permission of PIACL. In case the contractor hires any above mentioned dual A/c Micro Van(s) & 1300cc Cars fully serviceable, roadworthy and technically sound in term of this agreement from any sub contractor, PIACL will be indemnified by the contractor against any claim of any nature whatsoever arising out of such sub-contractor/hiring.
- 14.4 Titles are inserted in this agreement of the purpose of reference and convenience and in no way define, limit or described the scope of intent of this agreement and or not to be deemed an integral part thereof.
- 14.5 The failure of either party at any time require the performance by the thereof any of the terms and provisions hereof shall in no way effect the right of that party thereafter to enforce the same nor shall the waiver by either party or breach any of the terms or provisions hereof taken or held to be waiver of any succeeding breach of any such terms of provision itself.

ARTICLE 15:

GOVERNING LAW & DISPUTE RESOLUTION

- 15.1 This agreement shall be governed and interpreted in accordance with Laws of Pakistan.
- 15.2 The parties agree & submit themselves to exclusive jurisdiction of the courts at Karachi.
- 15.3 If at any question, dispute or difference may arise between the parties under this Agreement, either party may give a reasonable notice to the other party in writing of the existence of such question, dispute or difference specifying its nature and point at issue for conciliation failing which the matter may be referred to Arbitrator nominated by President & CEO PIACL in accordance with provision of Arbitration Act 1940 or any statutory or the re-enactment thereof for the time being enforced. Seat of the arbitration shall be at Karachi and the parties agree to the exclusive jurisdiction of the courts in Karachi.

Article -16

Force Majeure:

- 16.1 Except as provided under this agreement neither party shall be liable for any failure or delay in performance other than their obligation if such is caused due to act of public enemy, ear rebellion, insurrection, act of God and act o state.

IN WITNESS WHEREOF

The Parties hereinto set their hands
On the day, month and the year
Mentioned hereinabove

For and on behalf of
Pakistan International Airlines Corporation

For and on behalf of
Contractor

Signature & Seal _____

Signature & Seal _____

Name _____

Name _____

Designation _____

Designation _____

WITNESS:

WITNESS:

Signature _____

Signature _____

Name _____

Name _____

N.I.C. _____

N.I.C. _____

Address _____

Address _____

Tender Schedule

Pickup drop of Cockpit crew (operating and supernumerary), flight engineers, Aircraft engineers accompanying the flights, simulator training and vice versa of crew members.

The vehicles /fleet used by the contractor in the execution of the agreement and performance of its contractual obligation at Karachi, Lahore & Islamabad shall be 2017 model 1300cc cars & 2018 model Hi-Ace Vans or 03 years old model reconditioned, unregistered Toyota make with dual air conditioning & luggage space. The approximate utilization of the vans/cars at each station will be as follows:

AA

Type of vehicles	Station	Approx millage per day	Approx no of vehicles	Average flights per day	Base Value/ Veh /Month	Fuel Rate/ Veh/ Month	Total Impact of All veh/Month
Toyota Hi-ace model 2018 dual A/C, white color with PIA branding	KHI	3600kms	12	56			
	LHE	1290kms	06	46			
	ISB	2176kms	08	54			
Total per month impact							
Total Annual Impact of all vehicles (Base+ Fuel Rate)							
Total 03 years Financial Impact							

BB

Type of vehicles	Station	Approx millage per day	Approx no of vehicles	Average Arrival / Departure per day	Base Value/ Veh /Month	Fuel Rate/ Veh/ Month	Total Impact of All veh/Month
Toyota Corolla GLI/ Honda City (1300cc) Model 2017 with A/C, white color with PIA branding	KHI	5400kms	18	56			
	LHE	1712kms	08	46			
	ISB	3808kms	14	54			
Total per month impact							
Total Annual Impact of all vehicles Base+ Fuel Rate							
Total 03 years Financial Impact							

CC

Type of vehicles	Station	Approx millage per day	Approx no of vehicles	Average Arrival / Departure per day	Base Value/ Veh /Month	Fuel Rate/ Veh/ Month	Total Impact of All veh/Month
Hi-Ace, Reconditioned, 03 years old model, unregistered	KHI	9000kms	30	56			
	LHE	3000kms	14	46			
	ISB	5984kms	22	54			
Total per month impact							
Total Annual Impact of all vehicles Base+ Fuel Rate							
Total 03 years Financial Impact							

Note: Number of average flights based on flight schedule w.e.f August 2018.

Terms & Conditions:

- Bidder is required to quote base rate per vehicle per month clearly indicating the mode of fuel either petrol or diesel, which shall remain fixed during the contract period whereas payments with respect to the running of vehicle shall be paid as per the following formula:
- **For diesel operated vehicle 08km per liter.**
- **For petrol operated vehicle 07km per liter.**
- **Vehicle: Hi Ace ----- (Actual Running in KMs / 8Km(Diesel) / 6Km(Petrol) OGRA Notified Fuel Rate for the Month)**
- **Vehicle: 1300cc Cars----- (Actual Running in KMs/ 12 * OGRA notified Fuel Rates for the Month)**
- **OGRA FUEL RATES FOR THE MONTH OF AUGUST 2018 IS AS UNDER PERTOL Rs.95.24/- DIESEL Rs. 112.94/- (For entire Month of AUGUST 2018)**
- **Financial comparison will be made on the basis of BASE RATES quoted by the bidders for the vehicles.**
- **All prospective bidders are advised to quote August 2018 OGRA rates for fuel calculation, however payments will be made as per actual fuel rate of the respective month.**
- Contract will be awarded on the basis of lowest base value quoted by the bidder.
- Bidders are entitled to quote all or any one option mentioned in the Draft Agreement and tender Schedule. However, PIACL reserved its right to select any one of above mentioned option on lowest bid basis.
- Bidders are required to submit 2% earnest money on the basis of highest rates quoted in any category of vehicle.
- Seat belt must be fitted on each seat.
- All vehicles comprehensively insured by the contractor.
- Contractor must have fully trained drivers with at least 3 years License experience.
- Contractor will provide two set of uniforms to drivers per year, as specified by the PIA.
- All vehicles will be inspected / approved by the team of PIA authorized officers at least 07 days prior to put the vehicles in operation.
- Well established office equipped with Computers, Phones, Fax, internet etc, fitting & Fixtures provided by the contractor.
- Contractor must have its own proper workshop having all necessary repairing & maintenance facilities at Islamabad station.
- All expenses incurred on maintenance / registration, insurance, fuel etc and any other liabilities will be borne by the Contractor.
- All charges like parking fee, entry fee, space charges by CAA or any other government agency will be borne by the contractor.
- Penalty /fine Rs. 3000/- per minute will be imposed for any delay in departure flight due to late pickup or any other breach of contract.
- Fuel adjustment (up/Down) be paid to the contractor according to Govt. rates.
- Vehicles with PIACL Branding/Logo.
- The period of contract will be three (03) years.
- The contract start date will be _____

Sr. No.	Evaluation Criteria	Allocated Marks	Marks Obtained
A.	Company/ Firm Profile		
1	No. of Personnel (Registerd with EOBI)	10	
	01 to 20	3	
	21 to 40	5	
	41 to 60	7	
	61 to 80	9	
	81 & above	10	
2	Year of establishment of firm/ Company	10	
	12 to 23 months	3	
	24 to 35 months	5	
	36 to 48 months	7	
	Above 48 Months	10	
3	Previous similar Experience	10	
	National Companies	5	
	Multinational Companies	10	
4	Relevant Experience in Transport Services with documents.	5	
	01 to 02 years	2	
	03 to 04 years	3	
	05 to 06 years	4	
	07 years & above	5	
B.	Details of Transport Services		
1	Workshop Facility	10	
	Rented	5	
	Own workshop facility	10	
	No workshop facility	0	
2	Fleet Status	10	
	25% of required fleet	3	
	50% of required fleet	5	
	100% of required fleet	10	
3	Penalty /Fine Imposed	5	
	No penalty	5	
	One penalty	3	
	02 to 03 penalties	2	
	04 & above penalties	0	
C.	Financial standing /status of the firm		
1	Average Income tax paid during last 03 years(attached income tax statement/ balance sheet/receipt tax challans).	10	
	Income tax paid under Rs.1 million	3	
	Rs.1Million to Rs.1.99 Million	5	
	Rs.2 Million to Rs.3.99 Million	7	
	Rs.4 Million and above	10	
2	Average annual Revenue (for the last Three years)	10	
	Annual revenue Rs.25 million above (A class)	10	
	Annual revenue Rs.5 million to Rs.25 million (B class)	7.5	
	Annual revenue up to Rs.5 million (C class)	5	
3	Financial standing of the firm/ Company	20	
	Last 03 years audited accounts (certified by a Chartered Accounts firm)	10	
	Minimum funds available Rs.8 million	5	
	Surety from a bank credit limit of the firm /available cash balance (5 million)	5	
	Grand Total Marks	100	
	Result	Qualifying Marks 60	

INTEGRITY PACT / DISCLOSURE CLAUSE

(To be submitted on Company's Letterhead)

Declaration of Fees, Commissions and Brokerage Etc. Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers of Goods, Services & Works _____ the Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be void-able at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Government of Pakistan

(RUPEE ONE HUNDRED NON-JUDICIAL STAMP PAPER)

General Manager (Procurement)

Procurement & Logistics Division

Pakistan International Airlines

Karachi.

Subject: UNDERTAKING TO EXECUTE CONTRACT

Dear Sir,

1. We / I, the undersigned tenderer do here by confirm, agree and undertake to do following in the event our / my tender for _____, is approved and accepted:-
2. That we / I will enter into and execute the formal contract, a copy of which has been supplied to us / me, receipt whereof is hereby acknowledged and which has been studied and understood by me / us without any change, amendment, revision or addition thereto, within a period of seven days when required by PIA to do so.
3. That all expenses in connection with the preparation and execution of the contract including stamp duty will be borne by us / me.
4. That we / I shall deposit with PIA the amount of Security as specified in the contract which shall continue to be held by PIA until three months after expiry of the contract period.
5. That in event of our / my failure to execute the formal contract within the period of Seven days specified by PIA the Earnest Money held by PIA shall stand forfeited and we / I shall not question the same.

Tenderer's Signature _____

Name in Full _____

Designation _____

Address: _____

Phone / Fax # _____

C.N.I.C. # _____

Seal _____

Date _____

